

HOUSE CHARLOTTE INSPECTION REQUEST
(Revised April 2022)

Date Inspection Requested				Copy of Contract Attached with all Addendums included?		Yes
						No
Staff Person Requesting Inspection				Note: Inspections will not be assigned without copy of the <i>complete</i> contract signed by buyer <u>and</u> seller.		
	Borrower		Lender		Buyer's Agent	Owner
						Other
Buyer's Agent/ or other responsible party				Buyer		
ADDRESS				Address		
Telephone#				Telephone#		
Fax#				WORK		
Email						
Property Address				Buyer Rep		
Year Property Built				Is Property Foreclosed? Yes or No (Short sales are not consider foreclosure)		
Occupancy Determination		1. Is this property vacant?		Yes or No		
		2. Is this property owner-occupied?		Yes or No		
		3. Is the property tenant-occupied?		Yes or No *** If yes, please list the Lease end date.		
If built before 1978 (please see questions)		1. Has a lead based paint inspection ever been performed at this property? If yes, supply inspection report		Yes or No N/A		
Lead Base Addendum required before inspection can be ordered.		2. Has lead hazard reduction ever been performed? If yes, supply clearance report		Yes or No N/A		
		3. Is there currently visual evidence of chipping, peeling or flaking paint on the interior or exterior of the property?		Yes or No N/A		
Reminder: All noted violations by inspector are required to be rectified prior to House Charlotte funding approval.						
NOTE: Email completed form to House Charlotte at HouseCharlotte@dkp.org or fax to (704) 342-2745. If you have any questions please call us at (704) 705-3999.						

This section below to be completed by the inspector.

Date Property Inspected			
Do Housing Code Violations Exist?		Yes	No
Was The Violation List Submitted To Requestor?		Yes	No
Comments:			